

PT 503A LEADERSHIP COURSE SYLLABUS Leadership, Vision, Team Building, and Administration

Course Description

Students will learn how and when to use different leadership styles. This course will cover the cognitive aspects of this topic and the student will be required to read and integrate the assigned texts. The student will submit papers as prescribed by the instructor to document the knowledge acquired.

Course Design

This course will be a combination of reading, interactive discussion, brainstorming, and other forms of interaction. There will be opportunity to explore the following issues as they pertains to the student's personal ministry:

- 1. The timeline of events that God has brought into your life that has shaped your leadership roles and style up to this point.
- 2. Characteristics and practices of a biblical and effective leader.
- 3. What would it take for you to grow in leadership?
- 4. The characteristics and actions necessary in order to implement the pastor/leader/servant as equipper for ministry.
- 5. Elements critical for developing leadership in others.
- 6. Developing team life for Christian ministries.

Online Course Structure

<u>Modules</u>: The course will be completed using the Canvas Learning Management System (LMS). It is divided into a series of topical modules designed to be completed over the course of 13-14 weeks, though you may complete the modules as quickly as you like within a fifteen-week time frame. To see a detailed outline of the structure of the course, click the "Modules" link on the left side of any Canvas screen.

Mentor: If you are a distance student, you will need to obtain the services of a local mentor who will meet with you on a monthly basis to interact with you regarding your studies and to proctor the course exams. Ideally, your course mentor will be a pastor, youth pastor, or other spiritual authority in your church who can guide and counsel you as you pursue biblical and theological training. In the course materials there is a mentor agreement form that your mentor will need to sign and return to New Geneva Seminary before you begin the course. There is also a mentor report that your mentor will need to complete after each meeting and return at the end of the course.

<u>Conferences</u>: Your course instructor will want to conference with you at least three times as you proceed through the course using the conferencing capabilities of Canvas or another conferencing program. Contact your instructor about setting up the first conference within a few couple of weeks of beginning the course.

Course Requirements and Grading

By the completion of this course, the following products will be required from each student:

- 1. <u>Participation</u> (5%): This area included meetings with your mentor (for non-residential students), conferences with your instructor, postings to the discussion forum, and completion of the course evaluation.
- 2. <u>Lecture Outlines</u> (10%): Outline each of the course lectures following the guidelines in Canvas.
- 3. Reading (30%): For the Mohler and Finzel texts, submit three- to five-page reading summaries using the Reading Report Form provided in the Course Resources module For the Malphurs text, read the material and briefly answer the questions at the end of each chapter.
- 4. <u>Personal Development Guide</u> (25%): Work through the *Personal Development Guide*, completing the activity sheets included in the guide.
- 5. <u>Personal Leadership Timeline</u> (10%): Using the phraseology that Clinton describes in chapter eight of *The Character of a Christian Leader* (included in the Course Resources module), prepare a paper (4-6 pages) that describes your own personal timeline of events that have shaped your leadership style and roles.
- 6. <u>Final Exam</u> (20%): The exam consists of four essay questions related to the course contents. You may use a Bible but no other resources to complete the exam.

Required Readings

- Mohler, Albert. *The Conviction to Lead.* Minneapolis: Bethany House Publishers, 2012. ISBN 978-0-7642-1125-6. 213 pages.
- Finzel, Hans. *The Top Ten Mistakes Leaders Make*. Colorado Springs: Cook Communications Ministries, 2002. ISBN 0-78143-365-7. 195 pages.
- Malphurs, Aubrey. Building Leaders. Baker Books, 2004. ISBN: 0-8010-9171-3. 264 pages.
- Wolfe, Richard. *Personal Development Guide*. Colorado Springs, 2002 (included with the course materials).

Recommended Reading (not required)

- Allender, Dan B. Leading with a Limp. WaterBrook, 2006. ISBN: 1-57856-950-8. 199 pages.
- Boa, Kenneth. *The Perfect Leader.* Victor Books, 2006. ISBN: 978-0-7814-4272-5. 255 pages.
- Eims, LeRoy. *Be the Leader You Were Meant to Be.* Victor Books, 1996. ISBN: 1-56476-573-0. 177 pages.
- Malphurs, Aubrey. Being Leaders. Baker Books, 2003. ISBN: 0-8010-9143-8. 226 pages.
- Malphurs, Aubrey. *Values-Driven Leadership*. Baker Books,2002. ISBN: 0-8010-9015-6. 193 pages.
- MacArthur, John. *The Book of Leadership*. Nelson Books, 2004. ISBN: 0-7852-6251-2. 209 pages.